

CHECK LIST OF DOCUMENTS TO BE SUBMITTED ALONG WITH APPLICATION

Please mark [] the documents that are produced

PART - A : Common Documents		Yes	No
1	Address Proof & Age Proof of applicant/s and guarantor/s (Voter Identification Card, Passport, SSC Certificate or PAN - Card/ Ration Card/ Driving licence etc)		
2	Net-worth Statements - Details of Assets and Liabilities of Borrower / Guarantor [Format available in the Branch] duly certified by the Chartered Accountant where the loan amount is for Rs.25 lakhs and above.		
3	Two Passport size photographs each of the Applicant , Co -applicant and Guarantor.		
4	Pro-forma invoice issued by the authorized dealer		
5	Quotation for cost of body building of the vehicle.		
6	Copy of the driving licence.		
7	Statement of account for the last 6 months from the existing banker.		
8	For Salaried class: Last 3 months Salary Certificate or 3 years IT return if any.		
9	For Professionals/ Businessmen: IT return/Order or Income statement & Balance Sheets for last 3 years.		
10	For agriculturists: Income Certificate issued by the Revenue or any other Competent Authority		
11	Where applicant is non-account holder, Post Dated Cheques /ECS mandate towards EMIs to be given on loan sanction.		
PART - B : Additional documents in case of second hand vehicle			
12	Sale offer letter / agreement from the present owner /seller of the vehicle.		
13	Valuation report from approved valuer of the Bank OR from authorized dealer of the vehicle.		
14	Copy of insurance policy.		
15	Copy of RC book		

NOTE: The checklist is only indicative. The Check List is intended to help the loan applicants to become aware of basic requirements, which will enable the Bank to process the application quickly. The bank reserves the right to accept or reject any application, without assigning any reasons. Neither the Bank nor any of its officials is liable for any delay and/or lapse on part of any third party.