

## Annexure - II

### APPLICATIONS ARE INVITED FOR APPOINTMENT TO THE POST OF DEPUTY GENERAL MANAGER (INFORMATION TECHNOLOGY) IN THE BANK.

1. Opening date for application : 27.07.2011
2. Last date for receipt of application : 11.08.2011

Applications in physical form are invited from eligible Indian Citizens for the post of Deputy General Manager (Information Technology) in the Bank as follows :

Post	Grade & Scale	Vacancy (General)	Age as on 1.04.2011
Deputy General Manager (I. T.)	TEG VI	1	Not exceeding 52 years

Note : Candidates belonging to SC/ST/OBC/ persons with disabilities may also apply as per Government guidelines.

#### 1. ELIGIBILITY CRITERIA :

- A) Nationality/ Citizenship : Should be an Indian National/ Citizen.
- B) Educational Qualification and post qualification experience :

B. Sc./ M. Sc./ B. Tech/ M. Tech/ MCA/ MBA.  
Having CISA will be of added advantage.

**EXPERIENCE** : Should have latest IT background with 15 years experience in IT field in Banks (Nationalized/ Private/ Foreign) with 4 years experience in executive cadre of which minimum of one year as Assistant General Manager. Those having background of project implementation, Information Security System implementation, integrating third party products to legacy system and Vendor Management would be preferred.

The person should be result oriented and should be responsible for implementing project of platform migration from and setting up advanced CBS in a time bound manner.

#### 3. SELECTION PROCEDURE :

Candidates who desire to apply should do so in physical form as per the format available in the website. Same should be sent by post as explained in the following paragraph. For all applicants eligible for the post as per the criteria call letters for Group Discussion/

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Interview will be sent to E-Mail address as furnished in the application. No hard copy of the call letter will be sent by post.

#### 4. EMOLUMENTS :

Selected candidates will be fixed a basic pay scale of Rs. 42,000 – 1200/4-49800. The incumbent will draw a salary of Rs. 63,000.00 (approx) at the beginning of the pay scale and other allowances and perks as per Bank's rule.

#### 5. HOW TO APPLY :

1. Candidates are required to down load application from Bank's website **www.corpbank.in (careers)** . Carefully fill in the details in the application. **An advance copy of the duly filled application along with copies of self certified testimonials like marks sheet right from SSC/ SSLC to highest qualification acquired and experience certificate should be dispatched to :**

The General Manager,  
Human Resource Management,  
Corporation Bank,  
Mangaladevi Temple Road,  
Pandeshwar,  
Head Office,  
MANGALORE 575 001.

The envelope should be super scribed with "Application for DGM (IT)".

No other means/ mode of application will be accepted.

2. **One more copy of the application should be forwarded through proper channel, along with No Objection from the present employer.**
  3. Candidate should have a valid personal active e-mail ID and should not change the same during the course of recruitment process to ensure smooth communication. Communication will be sent to such e-mail ID. Under no circumstances he/she shall share / mention e-mail ID to/ of any other person.
  4. Read the advertisement carefully and get satisfied that you are eligible for the post.
6. **ACTION AGAINST CANDIDATES FOUND GUILTY OF MISCONDUCT**

Candidates are advised in their own interest not to furnish any particulars that are false, tampered, fabricated or suppress any material information while filling the application form and submitting the certified copies/ testimonials.

At the time of interview, if a candidate is / has been found guilty of : i) using unfair means, or (ii) impersonating or procuring impersonation by any person or (iii) misbehaving in the interview hall, or (iv) resorting to any other irregular or improper means in connection with his/ her candidature for the selection, or (v) obtaining support of his / her candidature by any means, such a candidate may in addition to rendering himself/ herself liable to criminal prosecution will be liable (a) to be disqualified from the interview for which he/ she is a candidate (b) to be debarred either permanently or for a specific period from any selection held by the Bank.

## 7. GENERAL INSTRUCTIONS :

- Before applying for the post the candidate should ensure that he/ she fulfills the eligibility and other norms mentioned in this advertisement. Bank would be free to reject any application at any stage of recruitment process, if the candidate is found ineligible for the post. The decision of the Bank shall be final in regard to qualification, experience and other eligibility norms.
- Candidates should not send original certificates or testimonials.
- An application not accompanied by a relevant certificate (s) where necessary or not in prescribed format or not signed by the candidate or incomplete in any respect will not be entertained.
- A recent pass port size photograph should be firmly pasted on the application and should be signed across by the candidate. Three copies of the same photograph should be retained for use at the time of interview. Candidates are advised not to change their appearance till the recruitment process is complete. Failure to produce the same photograph at the time of interview, may lead to disqualification.
- Candidate serving in Government / Public Sector Undertaking (including Banks) should send their application through proper channels and produce a No Objection Certificate from their employer, in the absence of which their candidature will not be considered.
- Decision of the Bank in all matters regarding eligibility of the candidates the stages at which such scrutiny of eligibility is to be undertaken, the documents to be produced for the purpose of interview, selection and any other matter relating to recruitment will be final and binding on the candidate. No correspondence or personal enquiries shall be entertained by the Bank in this regard.
- The Bank shall not be responsible for an application being rejected which is based on wrong information provided in any advertisement issued by an un-authorized person/ institution.
- Each application must be accompanied with copies of under mention certificates i) Secondary School Certificates/ School leaving Certificate or any other documentary proof of age. ii) Mark sheet (year – wise showing specifically the subjects studied and certificate(s) in support of educational qualifications viz SSLC/ HSC/ Graduate Degree, Post Graduate Degree, Professional/ Research qualification etc. iii) Experience certificate (s) specifying designation, job profile, period of service (with specific dates), emoluments, activity profile of the employer etc., from the present as well as the previous employer etc.
- Selected candidates will be required to produce a valid discharge certificate from the present employer before joining the service.
- Any resultant dispute arising out of this advertisement, shall be subject to the sole jurisdiction of the courts situated in Mangalore.

- Bank takes no responsibility for any certificate sent separately by the candidates. In case any dispute arises on account of interpretation in versions other than English, English version shall prevail.

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